

Hooksett Sewer Commission
Meeting Minutes
November 19, 2019

INITIAL	COMMENTS
B RK JL	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Bruce Kudrick, Assistant Superintendent John Clark, Guy Beloin, City Council Rep. Robert Duhaime and Kim Langlois.

Approve and Sign Manifest

Read Correspondence

Approve Minutes: Commissioner Richard Bairam made motion to approve the workshop minutes and regular meeting minutes of November 5, 2019. Commissioner Frank Kotowski seconded. All in favor, the motion was carried unanimously.

Financial Report: Guy came in and gave a brief overview of the Sewer Commissions accounts.

Scheduled Appointments: None

Superintendent Report: Bruce played the video that Charley Hanson from RMI put together on the Shincci dryer unit.

<https://www.youtube.com/watch?v=nFuWyzCbm5o>

Tiff Meeting: Tiff Meeting is scheduled for 11/20/2019 at 3:00 at the Town Hall

Shincci Dryer: Engineers from Shincci were down at the plant working on the dryer. RMI and the Shincci engineers are currently working on plans for the NHDES. They are aiming for a possible startup date in December.

Budget: Bruce shared the letter he drafted to the Budget Committee with the Sewer Commission. The Budget Committee cut approximately \$100,000.00 from the wastewater budget after Bruce left the meeting that he was asked to attend by the Budget Committee on November 7, 2019. Bruce waited for over two hours at the meeting and after inquiring on whether or not the budgets were going to be discussed Bruce was lead to believe by Committee members that because of lack of attendance no budgets would be discussed or cut until the following meeting on November 14th. However after Bruce left the Committee did go over budgets. Bruce has been appearing in front of the Budget Committee for over 40 years and felt disrespected by the budget committee for addressing the sewer commission budget without him there to explain the budget or answer questions. The Budget Committee later went over the budget again with Bruce present and the original budget Bruce presented was cut by \$84,000.00 versus the \$100,000.00 originally cut by the budget committee.

Underwood: Underwood Engineers sent over the General Service Agreement that needs to be signed. (Attached)

Pump Station: Graves Engineering sent over the contract for the pump station bids for the Sewer Commission to sign (attached)

Revision Energy: The sewer commission signed the contract with Revision Energy for them to proceed with gathering information for a possible solar array at the Plant and Sewer Commission office.

Bruce showed City Council Rep. Robert Duhaime the video from RMI regarding the Shincci dryer. Bruce, Robert and the Commission had discussion on the benefits to having the dryer installed.

Truck Bids: Hilltop in Rochester came in with the lowest bid for a new truck for the plant. There bid was \$31,718.80. The money for the new truck is to come out of the Capital Replacement Fund. The sewer Commission gave Bruce the go ahead with purchasing the new truck.

Old Business: This year the Sewer Commission opted to give out longevity bonuses to the employees. These will be effective for next week :

- 1-5 years of service will get a \$300 bonus
- 6-10 years of service will get a \$600 bonus
- 11-15 years of service will get a \$900 bonus
- 16-99 years of service will get a \$1200 bonus

New Business: Commissioner Frank Kotowski made motion to accept the draft copy of the revised sewer ordinances until the public hearing being held at the Sewer Commission office on December 3, 2019 @12:30pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

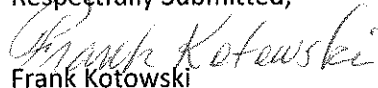
The Next Sewer Commission meeting is scheduled for December 3, 2019

Non Public session: The Sewer Commission did not go into non-public session

Public Input: None

Adjournment: Commissioner Frank Kotowski made motion to adjourn at 12:52pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,


Frank Kotowski

Clerk

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