

DATE RECEIVED 11-1-22

INITIAL

COMMENTS

Hooksett Sewer Commission
October 18, 2022
Meeting Minutes

6
J. B.

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Superintendent Ken Conaty, Assistant Superintendent John Clark and Guy Beloin. Commissioner Robert Duhaime was absent from this meeting.

Approve and Sign Manifest

Approve Minutes: Commissioner Richard Bairam made motion to approve the workshop and meeting minutes from October 4, 2022. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: Guy Beloin came in to give a brief update on the status of the Hooksett Sewer Commission accounts.

- Commissioner Richard Bairam made motion to transfer \$3,900.00 from the HSC checking account to the HSC Trust –property enhancements account for the first three months of fiscal year 2023 rent. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.
- Commissioner Richard Bairam made motion to transfer \$30,000.00 from the HSC checking account to the HSC Trust- plant and composting account for the first three months of fiscal year 2023 savings from Renewable Energy System. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.
- Commissioner Richard Bairam made motion to transfer \$4,590.00 from the Hooksett Sewer Checking account to the Hooksett Sewer Commission Trust- plant and composting account for the first quarter of calendar year 2022 from Knoll wood Energy. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.
- Guy informed the Hooksett Sewer Commission that the consumer price index for New England for the last twelve months as of September 2022 is 8.1%(inflation).

Scheduled Appointments: None

TIF Updates:

- Bruce informed the HSC that the Hooksett Utility Coordination meetings will only be every two months, February, April, June, August, September and so on.
- Bruce is currently still working on easements. The Scarpetti easement is holding things up. Bruce has contacted the Scarpetti's and has been told it is with their attorney. Chairman Sidney Baines questioned what the issue was because the Scarpetti's have been in to see the HSC numerous

times and things seemed to be moving forward. Chairman Baines is concerned with the start of construction being pushed off due to the delays.

- Superintendent Conaty believes things will be ready to go by December.
- Bruce said that Underwood is nearing the end of their contracted amount.
- Bruce discussed prioritizing things with this project.
- Bruce pointed out two properties that were added to the TIF district. Chairman Baines asked when they were added. Bruce said he believed they were added last spring.

Superintendent Conaty's Report: *(Assistant Superintendent gave report as Superintendent Conaty was out last week.)*

Plant:

- Plant is still running excellent discharge number with no violations.
- Plant safety inspection was done last Thursday, currently waiting on the report.
- The 2023-2024 budget was sent to the budget committee. Superintendent Conaty meets with them on October 27th.
- Superintendent Conaty discussed the quote to rebuild the two Nitrate recycle pumps-\$20,000 total. \$10,000 per pump to be fixed. (Attachment 1).

TIF Project:

- Underwood has 100% of the design complete. As discussed in the previous meeting. PRB was rewarded the bid for the pump station and Park Construction was rewarded the bid for the pipeline.
- Superintendent Conaty is assisting with the Tri- Town easements. They have been sent to the Lawyer for review and to have the final documents drawn up.

Phase 3A Plant Upgrades:

- The BNR tanks have been demolished, four new interior walls have been poured, center beam and IFAS channels are poured. New piping being coated and installed.
- Underground piping has been started. New air line valve installed last week.
- Headwork's- New rollup door was installed for rag container. Interior walls are being painted.
- Next construction meeting is November 1, 2022 @1:00pm.

Up charges: Roof Drains \$10,318.32

Basement sump pump/rear bathroom drain

Veolia-waiting on response/Veolia parts are here

Electrical for sampler- NEW

Electrical for plant water pump- NEW

New piping for heat in headwork's \$26,300.85

Solar:

- Solar continues to be above projection so far for the year
- Solar production was lower than usual last month due to the overcast weather

- Solar field mower, Superb Horticulture says shipping container is at customs.

Force Main Replacement/Martin Ferry pump station upgrades:

- Still waiting on design. Superintendent Conaty needs to meet with Bark mulch people about easement locations.

Dewatering upgrade/pilot study:

- Loan application in process. Two apps ARPA and SRF
- Waiting on equipment pricing to move forward with design.

Asset Management:

- Work orders are progressing
- Currently working on Risk Assessment
- Chairman Baines asked if all the work that Richard Blackwelder does for the plant (if his information from his reports) is kept on file? Assistant Superintendent Clark assured him that it is in fact all kept for future reference.

Other:

- Working with EII on radio communications
- Equipment installs in process-moving the generator
- Waiting on equipment for main panel
- Waiting on radio tower for Golden Gate Pump Station
- Operators have started using Water Otter online training, so far it is going well.
- Sewer Main and other services are being installed at the Forest Oaks project.
- The car wash/dog wash at 1554 Hooksett Road is progressing. They will have to reissue the sewer commission plans that indicate an additional manhole. Chairman Baines asked if it was too low? Assistant Clark said that the existing service that was there has a bend in it and needs to be corrected, so they will have to submit plans on how they will remedy the issue.
- Marmon's Aerospace at Legends Drive is continuing to make progress.
- Superintendent Conaty is waiting for fees and the pre construction for the new Eversource building.
- Superintendent Conaty is working with Eversource on new discharge and filling out the IDP permit application.
- At the town council meeting on October 12, 2022. Councilor Boutin agreed to attend the Sewer Commission meetings and act as the Town Council liaison. Councilor Boutin was not in attendance at the October 18, 2022 Hooksett Sewer Commission meeting. The agenda for the HSC meeting was emailed to him on Monday October 17, 2022 to which he responded and said he would be there.

Old Business: TIF updates are every third Tuesday of the month

New Business:

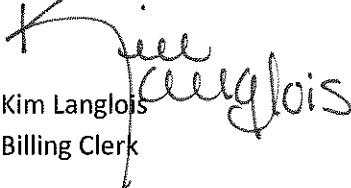
- The next Sewer Commission Meeting is scheduled for November 8, 2022
- Superintendent Coanty is working on coming up with a long term lease agreement with Old Castle.
- The elementary sewer educational visits, that Bruce Kudrick started years ago is under revision.
- Commissioner Richard Biaram mad motion to approve longevity pay for the Hooksett wastewater Treatment plant employees and the Hooksett Sewer Commission office employees. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.
- Chairman Sidney Baines said that he told the office Manager Linda O'Keefe that the monies that goes towards the gift cards for employee Turkey's can be raised from \$20 to \$25.

Non-Public Session: The Sewer Commission did not go into non-public session.

Public Input: None

Adjournment: Commissioner Richard Bairam made motion to adjourn at 1:03pm. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,


Kim Langlois
Billing Clerk


Richard Bairam (Clerk)

10000

A.C. Electric Corp.
Bangor Shop
PO Box 1508
Auburn ME 04211-1508
Phone: 207/945-9487 Fax: 207/945-0114



Mail Repair Estimate To:

Job: 157181	Department: 10 AUBURN MOTOR SHOP	Job Desc: 3 5.59KW 4 230/460 19/9 Type: P3 PUMP (OVER HAUL)
Cust #: H00870 HOOKSETT WASTE WATER PLANT 1 EGAWES DR HOOKSETT, NH 03106	Ship To #: 000099 HOOKSETT WASTE WATER PLANT 1 EGAWES DR HOOKSETT, NH 03106	Job Rcvd 08/18/22

Cust P.O.#	P.O. Rel#	Misc #	Terms Cd NET 30 DAYS	Slm ACI
-------------------	------------------	---------------	--------------------------------	-------------------

Nameplate Data:

PHASE:3, HORSEPOWER:5.59KW, POLES:4, VOLTAGE:230/460, AMPS:19/9.6, HERTZ:60, MODEL:1431270902582W, MFG:FLYGT, SERIAL #:3127-090-1059018, RPM:1740

Special Instructions:

Description	Units	Unit Price	Ext Price
--------------------	--------------	-------------------	------------------

AC Electric will Overhaul your 5.5 kw pump per AC spec's.

Work Scope:

Dismantle, Clean and inspect all parts,
Measure all fits for tolerance,
Sandblast and re-coat rusted parts,
Install new seals, O-rings and bearings,
Install new Impeller and Impeller insert,
Final test and refinish.

Overhaul Pump			2,868.00
Pump Parts			6,817.00
4 to 6 week lead time			

Total:	.00	9,685.00
---------------	------------	-----------------

Repair estimate valid for 15 calendar days from the above date.

Plus Freight, Tariffs, Duties and Sales Taxes, If Applicable.

By: _____ Date: _____
Based Upon Our Standard Terms And Conditions.

①

Ac Corp.
18
04211-1508
15-9487 Fax: 207/945-0114



Mail Repair Estimate To

157182	Department: 10	Job Desc: 3 5.59KW 4 230/460 10
	AUBURN MOTOR SHOP	Type: P3 PUMP (OVER HAUL)
H00870		Ship To #: 000099
ETT WASTE WATER PLANT		Job Rcv
WES DR		HOOKSETT WASTE WATER PLANT 08/18/2
ETT, NH 03106		1 EGAWES DR
		HOOKSETT, NH 03106

<u>O.#</u>	<u>P.O. Rel#</u>	<u>Misc #</u>	<u>Terms Cd</u>
			NET 30 DAYS

te Data:
 , HORSEPOWER:5.59KW, POLES:4, VOLTAGE:230/460, AMPS:109/9.6, HERTZ
 431270902582W, MFG:FLYGT, SERIAL #:3127-090-1059016, RPM:1740

Instructions:

<u>tion</u>	<u>Units</u>	<u>Unit Price</u>	<u>Ext F</u>
-------------	--------------	-------------------	--------------

price will Overhaul your 5.5 kw
r AC spec's.

ope:
 le, Clean and inspect all parts,
 all fits for tolerance,
 st and re-coat rusted parts,
 OSE Housing,
 seal fit on SE shaft,
 new seals, O-rings and bearings,
 new Impeller,
 est and refinish.

l Pump			3,85
rts			5,72
week lead time			

Total:	.00	9,58
---------------	------------	-------------

estimate valid for 15 calendar days
e above date.

Plus Freight, Tariffs,
and Sales Taxes, If App

Date: _____
Upon Our Standard Terms And Conditions.

